



### INTERNAL COMPLAINT COMMITTEE

**DATE:** 15/04/2022

**TIME:** 11:15 am

**VENUE:** SMES SSPGCON (President room) Hybrid meeting

**MEMBERS PRESENT:**

Chairperson of the Committee	Dr. Dilip R Trivedi
Top management members	Dr. Bharat M. Phathak
	Shri Pravin G. Shah
	Dr. Shilpa P. Charankar
Secretary	Mrs. Shilpa. Shettigar
Legal Advisor	Adv. Akshay Shukla
Social Worker	Mr. Ravindra. G. Mhaske
Professor	Mrs Delphina Gurav
Faculty members (from each department)	<ul style="list-style-type: none"><li>• Mrs. Namrata Kubal</li><li>• Mrs. Diana Fernandes</li></ul>
Non- teaching member	Mrs. Shubha Kotian
Presiding Officer	Mrs. Greeshma Minesh
Student member	Ms. Dhara Brahmabhatt Deepak

**Agenda:**

1. Confirming agenda of previous meeting
2. Updating the new committee member for the year 2022-2023
3. Reporting of any complaints
4. Any other matters with the permission of the chair.

**DISCUSSION:**

**Agenda 1: To confirm the minutes passed in the meeting held on 18/11/2022**

Resolved to confirm and approve the minutes of the meeting held on 18/11/2022

- Ms Dhara Brahmabhatt Deepak is elected as student council member for the year 2022-2023
- Updated the change in designation-Presiding officer – Ms Greeshma Minesh
- No written complaints present in the suggestion box which was opened on the 16/11/2022 at 11:10 am.

SEVA MANDAL EDUCATION SOCIETY'S

SMT. SUNANDA PRAVIN GAMBHIRCHAND INSTITUTE OF NURSING & PARAMEDICAL SCIENCES  
SMT. SUNANDA PRAVIN GAMBHIRCHAND COLLEGE OF NURSING & ANM SCHOOL OF NURSING

Transplant Coordinator Certificate Course

SKILL COURSES: ECG Technician, CSSD Technician, Radiology Technician, Lab Assistant, Dialysis Assistant, Cath Lab Assistant

Affiliated to: Maharashtra University of Health Sciences, Nashik.

Maharashtra State Board of Nursing and Paramedical Education

Recognised by: Indian Nursing Council, Maharashtra Nursing Council

MUHS IMPACT ASSESSMENT A+ GRADE (2018-2019) NAAC B+ Grade (2022)

**Agenda 2: Updating the new committee member for the year 2022-2023**


All students and staffs were informed about updated committee for the year 2022-2023. New student representatives from each batch were selected for the year 2022-2023 and introduced to all students. The notice board of Internal committee were updated with the new committee member list.

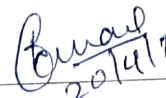
**Agenda 3: Reporting of any complaints**

The suggestion box was opened on the 11/04/2023 at 11:17 am. There were no written complaints present in the suggestion box.

**Agenda 4: Any other matters with the permission of the chair.**


Management has suggested that there should be a record of oral complaints also which will be documented by Presiding officer. No any other issues raised

Minutes compiled by:  (Mrs. Greeshma Minesh)

Minutes Passed by:  20/4/2023

Minutes Seconded by:  20/4/23



  
Principal  
Smt. Sunanda Pravin C.  
College of Nu  
338, R. A. Kidw  
Matunga, Mumbai



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### GLIMPSES

